

**REGULAR MEETING
ST. CHARLES TOWNSHIP BOARD
Monday December 2nd, 2019**

(Supervisor Sargent called the meeting to order with the Pledge of Allegiance.

MEMBERS PRESENT :

Clerk Krawczyk, Treasurer Klein, Trustee Buck,
Supervisor Sargent and Trustee Levens.

MEMBERS ABSENT:

READING OF THE MINUTES OF THE REGULAR Monday November 4th, 2019 BOARD MEETING:

Motion by Trustee Levens, supported Supervisor Sargent, to accept the minutes of the November 2nd, 2019 Regular Board Meeting as presented.

With the change that the Board declined the Clerks resignation. Motion carried.

The **TREASURER'S** report was read and accepted.

The **CLERK'S** report was, read and accepted.

BUILDING AND ZONING ADMINISTRATION REPORT:

Nothing to report at this time.

VISITORS: Jay (Joseph) Gardner, Scott Crofoot, Don Ackerman, Kristi Lorencz, Regina Smith.

COMMITTEE REPORTS:

St. Charles District Library Board Meeting from November 3rd, 2019.

COMMUNICATIONS:

Three letters were received stating their concern about recycling.

OLD BUSINESS:

1. Code enforcement Officer- Scott Crofoot.

Motion by-Supervisor Sargent, Supported by Mick Levens to hire Scott D. Crofoot as our Code Enforcement Officer at the pay rate of \$250.00 a month.

ROLL CALL VOTE:

Supervisor Sargent- Yes, Trustee Levens-Yes, Treasurer Klein - Yes, Clerk Krawczyk-Yes.
Trustee Buck- Yes. Motion Carried.

Supervisors Update-

Supervisor Sargent mention that Dick Horner will be happy to take all clean metal for recycling.

1. Cemetery Rates- A discussion took place and a Motion by Clerk Krawczyk, supported by Trustee Buck to raise the price of a cemetery lot to \$400.00 for a Township Resident, and \$600.00 for Non- Resident per Lot. Effective January 1st, 2020.

ROLL CALL VOTE:

Clerk Krawczyk-Yes, Trustee Buck-Yes, Supervisor Sargent-Yes
Treasurer Klein-Yes, and Trustee Levens-Yes. Motion Carried.

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NEW BUSINESS CONTINUED:

2. Headstone at the Cemetery was taken care of.
3. No Parking Letter to be sent to the Apartment Complex next door.
4. Holiday Hours for Christmas will be posted and published
5. Clerks Resignation-
After a discussion a Motion by -Treasurer Klein supported by Trustee Levens to accept the Clerks Resignation dated for Tuesday December 31st, 2019 at 5:00 p.m.

ROLL CALL VOTE:

Treasurer Klein - Yes, Trustee Levens- yes, Trustee Buck - Yes, Supervisor Sargent-Yes,
Clerk Krawczyk-Yes. Motion Carried.

6. Clerk Appointed by the Board to replace Clerk Krawczyk.

After reviewing the resumes received a motion by Treasurer Klein, supported by Clerk Krawczyk to appoint Regina Smith as Clerk for the Township. With her term being January 1st, 2020 through November 2020, which she will have to run for the Office of Clerk in the General Election.

ROLL CALL VOTE:

Treasurer Klein - Yes, Clerk Krawczyk - Yes, Trustee Buck-Yes, Trustee Levens - Yes
Supervisor Sargent - Yes. Motion Carried.

OTHER BUSINESS PRESENTED TO THE BOARD:

BILLS PRESENTED TO THE BOARD-

Motion by Treasurer Klein, supported by Clerk Krawczyk.

ROLL CALL VOTE:

Treasurer Klein - Yes, Clerk Krawczyk - Yes, Supervisor Sargent - Yes,
Trustee Levens - Yes, Trustee Buck - Yes. Motion carried.

Motion by Supervisor Sargent, supported by Trustee Levens to adjourn.

All in favor. Time 7:49p.m.

Respectfully submitted,

Joseph A. Krawczyk
St. Charles Township Clerk,