

**REGULAR MEETING
ST. CHARLES TOWNSHIP BOARD
Monday April 1st, 2019**

Supervisor Sargent called the meeting to order at 7:00 p.m. with the Pledge of Allegiance.

MEMBERS PRESENT :

Clerk Krawczyk, Trustee Levens, Trustee Buck,
Treasurer Klein, Supervisor Sargent.

MEMBERS ABSENT:

READING OF THE MINUTES OF THE ROAD WORK SHOP Monday March 4th, 2018

Motion by Treasurer Klein, supported by Supervisor Sargent, to accept the minutes for the Monday March 4th, 2019 as presented.

READING OF THE MINUTES OF THE REGUAR MEETING Monday March 4th, 2018

Motion by Clerk Krawczyk, supported by Trustee Ann Buck, to accept the minutes for Monday March 4th, 2019.

Motion Carried.

The **TREASURER'S** report was read and accepted.

The **CLERK'S** report was read and accepted.

BUILDING AND ZONING ADMINSTRATION REPORT:

Reports from Gary Campbell
Rob Kehoe's report for March 2019..

VISITORS: Jeanie (Mercantile Bank), and Jonathan Oakes.

COMMITTEE REPORTTS:

St,. Charles Library Board Meeting, Sunday March 3rd, 2019

COMMUNICATIONS:

St. Charles Health Center

OLD BUSINESS:

NEW BUSINESS:

1. Joanie's Vacation Pay

Motion by Clerk Krawczyk , supported by Supervisor Sargent to pay Joanie her vacation pay.

Roll Call Vote:

Clerk Krawczyk-Yes, Trustee Levens-Yes, Treasurer Klein-Yes, Supervisor Sargent-Yes.
Trustee Buck - Yes. Motion Carried

2. Credit card limit from Mercantile Bank.

Motion by Treasurer Klein, supported by Trustee Buck to Set the Credit Card Limit to \$10,000.00, with card holder being Clerk Krawczyk, then adding Office Manager at a later time.

Roll Call Vote:

Clerk Krawczyk-Yes, Trustee Levens-Yes, Treasurer Klein-Yes, Supervisor Sargent-Yes.
Trustee Buck - Yes. Motion Carried

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Monday April 1st, 2019

NEW BUSINESS continued:

3. Request from Beautification Day

Motion by Supervisor Sargent, supported by Clerk Krawczyk to contribute \$150.00 to Beautification Day.

Roll Call Vote:

Supervisor Sargent-Yes, Clerk Krawczyk- Yes, Trustee Levens-Yes, Trustee Buck-Yes, Treasurer Klein -Yes. Motion carried.

4. Jay Gardner

Jay inquired about the Township taking care of the flower beds along the highway in front of Township Hall.

After discussion the Board decided that it was the Village and Beautification Days project so they should continue to take care of the project along the highway.

Joe will be contacting Shred Experts for shredding that needs to be done.

OTHER BUSINESS PRESENTED TO THE BOARD:

1. Hiring of new Office Manager:

After all the interviews, it was brought to the Board that we hire Letitia Birchmeier pending a back ground check with the following: Pay being \$12.00 an hour (with a review in 6 months), No paid Vacation the first year, No paid Holidays, No Benefits

Roll Call Vote:

Clerk Krawczyk -Yes, Supervisor Sargent-Yes, Trustee Levens-Yes, Treasurer Klein- No. Trustee Buck-Yes. Motion Carried.

BILLS PRESENTED TO THE BOARD:

Motion by Clerk Krawczyk, supported by Trustee Levens to pay the bills.

ROLL CALL VOTE:

Clerk Krawczyk-Yes, Trustee Levens--Yes, Treasurer Klein-Yes, Trustee Buck-Yes, Supervisor Sargent-Yes. Motion Carried.

ADJOURNMENT:

Motion by Supervisor Sargent, supported by Clerk Krawczyk to adjourn.

Time: 7:40 PM.

Respectfully Submitted,

Joseph A. Krawczyk
Township Clerk

