

**REGULAR MEETING
ST. CHARLES TOWNSHIP BOARD
Monday April 3rd, 2017**

(Supervisor Sargent called the meeting to order at 7:00 p.m. with the Pledge of Allegiance.

MEMBERS PRESENT :

Clerk Krawczyk, Trustee Butko,
Treasurer Klein, Supervisor Sargent.

MEMBERS ABSENT: Trustee Levens

READING OF THE MINUTES OF THE REGULAR March 6th, 2017

Motion by Supervisor Sargent, supported by Treasurer Klein to accept the minutes of the March 6th, 2017 Regular Board Meeting as presented.

Motion Carried.

The **TREASURER'S** report was read and accepted.

The **CLERK'S** report was read and accepted.

BUILDING AND ZONING ADMINISTRATION REPORT:

Rob Kerho's report was read and accepted.

VISITORS:

Keith Salisbury- **Tri County Citizen Representative**

Jim Gray - **Enforcement Officer**, -Presented to the Board his qualifications.

Can write Citations - Will appear as a representative for the Township
Verbal Agreement with the Township charging \$250.00 a month
which includes Mileage- Presently working in James Township.
License Builder and Building Inspector.

Kyle Harris-**County Commissioner**, gave us an update -MMR will have a representative at the next Fire Bard meeting(April 13th, 2017)

Animal Control is thinking about a millage increase

Saginaw County Jail is in need of updates and improvements.

COMMITTEE REPORTS:

No reports at this time.

COMMUNICATIONS:

1. Township Insights March 10th, 2017
2. Township Insights March 3rd, 2017
3. Township Insights March 17th, 2017
4. Township Insights March 31st, 2017
5. Township Voice
6. The Par Plan News
7. Charter Communications
9. Annual Meeting of the Saginaw County Twp Officers Association

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SUPERVISOR SARGENT'S UPDATE:

Update on the Poma property on Sharon Road deadline is April 15th, 2017- but we have to wait to hear from the Health Department before we can take any action.

OLD BUSINESS:

1. Cemetery Water Bid-

After discussion a motion by Clerk Krawczyk, supported by Trustee Butko to hire Walker Excavating to repair the water line in the East Side of Riverside Cemetery.

Roll Call Vote:

Treasurer Klein-Yes, Trustee Butko-Yes, Supervisor Sargent-Yes, Clerk Krawczyk-Yes,

Trustee Levens-ABSENT Motion Carried.

2. Bids on the Poma Property- Tabled until further notice. Work order list will be available for bids.

NEW BUSINESS:

1. St. Charles Health Center

Motion by Clerk Krawczyk, supported by Trustee Butko to pay the St. Charles Health Center \$841.50 for services provided to the Township residents.

Roll Call Vote:

Supervisor Sargent-Yes, Treasurer Klein-Yes, Trustee Butko-Yes, Clerk Krawczyk -Yes,

Trustee Levens - ABSENT. Motion carried.

2. Re-Appoint Ann Buck, Larry Smith, and Gerald Kovach to the St. Charles Township Planning Commission for a three (3) year term expiring April 2020.

Motion by Clerk Krawczyk, supported by Supervisor Sargent, to Re-Appoint Ann Buck, Larry Smith, and Gerald Kovach to the St. Charles Township Planning Commission for a Three (3) year term ending April 2020.

Roll Call Vote:

Supervisor Sargent-Yes, Treasurer Klein-Yes, Trustee Butko-Yes, Clerk Krawczyk- Yes,

Trustee Levens- ABSENT. Motion carried.

3. Beautification Day-

Motion Treasurer Klein, supported by Supervisor Sargent to pay \$150.00 to Beautification Day for its service to the Township of St. Charles.

Roll Call Vote:

Trustee Butko-Yes, Supervisor Sargent-Yes, Clerk Krawczyk-Yes, Treasurer Klein- Yes,

Trustee Levens- ABSENT. Motion Carried.

4. Quick Books Pro 2017-

Motion by Clerk Krawczyk, supported by Trustee Butko to purchase Quick Books Pro from Tricity Computer Services LLC for the cost of \$189.99.

Roll Call Vote:

Supervisor Sargent- Yes, Trustee Butko- Yes, Treasurer Klein- Yes, Clerk Krawczyk- Yes,

Trustee Levens- ABSENT. Motion carried.

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NEW BUSINESS CONTINUED:

5. St. Charles Motel-

A discussion took place about the Trailer on the Motel property- in 1997 Building Inspector Sam Forman approved it for a storage building and sometime after 2008 it was re-molded and now it is being used as living quarters.

A vote by the Board insisted that they use it only as a storage shed or it will have to be removed. It is in violation of Township codes for living quarters. The vote was unanimous.

Trustee Levens was ABSENT.

6. Buidling Repair Bid From Banning Construction-

Motion by Treasurer Klein, supported by Clerk Krawczyk to hire Banning Construction to replace the back door stoop at the cost of \$525.00.

ROLL CALL VOTE:

Treasurer Klein- Yes, Clerk Krawczyk- Yes, Trustee Butko- Yes, Supervisor Sargent- Yes,

Trustee Levens- ABSENT. Motion carried.

7. PA116 for Fergus Farms-Joseph R. Eickholt & Robert N. Eickholt

Motion by Supervisor Sargent, supported by Treasurer Klein to grant a PA116 to Fergus Farms LLC, Joseph R. Eickholt, & Robert N. Eickholt Property 24-10-3-19-1001-000 & 20-10-3-19-1002-004 .

ROLL CALL VOTE:

Trustee Butko- Yes, Treasurer Klein-Yes, Clerk Krawczyk- Yes, Supervisor Sargent-0 Yes

Trustee Levens- ABSENT. Motion carried.

8. St. Charles Parks-

Motion by Clerk Krawczyk, supported by Supervisor Sargent to pay the St. Charles Parks \$250.00 for its service to the residents of St. Charles Township.

ROLL CALL VOTE:

Clerk Krawczyk-Yes, Supervisor Sargent-Yes, Treasurer Klein- Yes, Trustee Butko- Yes,

Trustee Levens- ABSENT. Motion carried.

OTHER BUSINESS PRESENTED TO THE BOARD:

1. Purchasing Policy-

Tabled at this time.

2. New Vacuum sweeper-

Motion by Supervisor Sargent, supported by Clerk Krawczyk to purchase a new vacuum sweeper for the Township Office to spend no more than \$300.00. Preferably a upright canister type Dyson.

All in favor- Motion carried.

3. Township Lawn Care and Snow Plowing Contracts are up for renewal-

Clerk Krawczyk will be contacting them for their contract bids.

BILLS PRESENTED TO THE BOARD:

Motion by Treasurer Klein, supported by Trustee Butko to pay the bills.

ROLL CALL VOTE:

Clerk Krawczyk-Yes, Supervisor Sargent-Yes, Trustee Butko-Yes, Treasurer Klein-Yes,

Trustee Levens-ABSENT. Motion carried.

Motion by Clerk Krawczyk, supported by Treasurer Klein to adjourn.

Time: 8:46 p.m.

Respectfully Submitted,

Joseph A. Krawczyk

Township Clerk